

Present: Mike Eykyn, John Johnston, Ron Bailey, Carol Etheridge (absent - excused), Chris Burgess

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 7:03 pm
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Bailey led the Commission in prayer and the pledge of Allegiance to the Flag.
- III. **Public Comment:** None
- IV. **New Business:**
 - A. Induction of New Commission Member
 - B. Grievance Hearing - Mike LaMagra hand delivered to the Commissioners. He declined to make a verbal statement.
 - C. Policy Clarification: Vacation - The Commission will discuss this policy at the next scheduled meeting.
- V. **Approval of the Minutes:** Mr. Bailey made a motion to approve the minutes of July 30, 2020. Mr. Johnston seconded the motion. The motion passed unanimously.
- VI. **Approval of the Financial Reports and Summary Balance Sheet:** No financials are available to be approved.
- VII. **Executive Director's Report:** The Charleston County Greenbelt Committee inspected Dogwood Park on Sept 16. We "passed" with flying colors. Ms. Klugman noted that the senior management team has been meeting with direct reports on a regular basis and have been having challenging discussions. Ms. Klugman noted that she is impressed with the entire stall. she noted that cash-on-hand is still very low. We are in the process of furloughing teammates and that process will be complete by October 12, 2020.
- VIII. **Department Reports:**
 - A. HR / Finance: Ms. Klugman noted that the Finance Team is learning the new financial software and is really impressed with what it can do. All of our data is now in the cloud and we no longer have to worry about data integrity during a natural disaster such as a hurricane.
 - B. Recreation Report: Ms. Collins-Gray noted that all of our teammates have really come together and helped come together with a great plan to move forward cutting expenses and adding revenue. For the month of September, Kristyn and Desmond's team has brought in over \$16,000 in Revenue. They

are also offering a bunch of new programs with minimal fees associated with them. The Tennis Department hosted 2 tournaments which brought in about \$7,000 in Revenue. Athletics has a higher number of participants this fall than we have had in the past three years. Our registration fees also brought in \$3,000 more this year due to a change in our fee structure. Basketball registration is starting up next month. Finally, Ms. Collins-Gray noted that the eSports league is starting up next week and we will have three teams.

- C. Operations Report: Mr. Stefan noted that collection of credit card fees and transaction fees are going well. He also noted that we are looking for sponsors for eSports to help offset the cost of the jerseys. We are starting with the game Valorant. The eSports staff will be partnering with College of Charleston for Volunteer Coaches to help participants learn the games and create strategies. eSports participants will eventually play tournaments against Florence County Esports Team.
- D. Family Fitness Plus Report: Mr. Burke commended Ms. Klugman for her transparency and initiating hard conversations. He noted that membership is down about 45% right now. The Fitness Center team has made some difficult decisions. We are going to be eliminating some programs and classes but adding in others to help keep the members happy.

IX. Department Proposals: No proposals this month

X. Unfinished Business:

- A. COVID Response / Phased Reopening: Ms. Klugman noted that we are not yet in the final phase of reopening. We will not reach back normal operations until city ordinances are lifted.
- B. Annexations Update: Three annexations have come in within the last two months: 2229 Weepelow Trail, 2444 Quail Hollow Trail, 1551 North Pinebark Lane,
- C. Capital Improvement Plans: All of our plans are on hold.
- D. St. Andrew's Parks Foundation: No report at this time. Next meeting will be on Thursday, October 22nd at 6pm.
- E. Election of Officers: The Commission will vote on officers at the October 22, 2020 regularly scheduled meeting.

XI. Executive Session - Mr. Johnston made a motion to go into Executive Session and Mr. Bailey second the motion. The Executive Session started at 8:03pm. The Executive session ended at 9:17 PM

XII. Adjournment: The Commission adjourned unanimously at 9:18 pm.