

Present: Mike Eykyn, Chris Burgess, Eric Jackson, Ron Bailey, Anthony Gibbs
Absent (excused):

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 6:11PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Eykyn gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment:** We introduced our two new maintenance teammates, Hobie Propes and Will McDowell, to the commission. We are excited to have these individuals on board and look forward to their contributions to the maintenance department.
- IV. **Approval of the Minutes:** Mr. Burgess made a motion to approve the minutes of September 28, 2023 and December 5, 2023. Mr. Jackson seconded the motion. The motion passed unanimously.
- V. **New Business:** Mr. Chris Kerr with Veris, LLC presented the 2022/2023 audit of St. Andrew's Parks and Playground.
- VI. **Financial Reports:** Mr. Burgess made a motion to approve the November and December 2023 Financial Reports. Mr. Jackson seconded the motion. The motion passed unanimously.
- VI. **Executive Director's Report:** Ms. Klugman presented the final draft of the 2024-2025 budget that will be submitted to County Council in March 2024. Ms Klugman will be available for questions and concerns should any arise over the next month. She also noted that staff is looking at a Hall of Fame presentation for John Johnston this spring. Opening Ceremony for Spring sports will be April 12, 2024
- VII. **Department Reports:**
 - A. HR / Finance: We are in the process of evaluating a new applicant tracking system. Mr. Burke is putting together a search committee to hire a new Finance Director.
 - B. Recreation Report: Basketball games have started and we have a total of 327 basketball players this season. This is the highest number of participants since we started keeping track in 2014. Opening Day Ceremony is scheduled for Friday, April 12 at 6pm. We will have jump castles, food trucks and music to make the event lots of fun. The awards will be presented this evening. We are finalizing the 2024 Summer Camp brochure and the first day of camp

registrations will be March 4, 2024. Teammates will register the week of February 19 and Afterschool families will register the week of February 26. Tennis has a tournament this weekend with about 120 participants signed up. Ms. Brenengen has put together a fundraiser for FFP that will raise approximately \$6,000 for building improvements.

- C. Operations Report: Mr. Stefan noted that sponsorship information has gone out for Spring Sports and we have steadily been getting new sponsorships . Mr. Stefan started a new 3D printing program and it sold out. It is a parent and child class.
- D. Family Fitness Plus Report: Mr. Burke noted that a new coach reached out to Mr. Wakeham about creating a new team for CUSC. The coach had rented a field downtown Charleston without disclosing his affiliation with St. Andrew's. We obviously want to be transparent and protect our excellent relationship with the City recreation department so in the end, we decided not to partner with the coach at this time.

VIII. Department Proposals: None

IX. Unfinished Business:

- A. Forest Lakes Greenbelt Project: No update
- B. Forest Acres Improvement: No update

X. Executive Session: None

XI. Adjournment: The Commission voted unanimously to adjourn the meeting at 7:37pm.