

Present: Mike Eykyn, Ron Bailey, Anthony Gibbs and Chris Burgess (John Johnston - absent excused)

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 7:10PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Gibbs gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment: None**
- IV. **New Business: None**
- V. **Approval of the Minutes:** Mr. Gibbs made a motion to approve the April 2022 minutes. Mr. Burgess seconded the motion. The motion passed unanimously.
- VI. **Financial Report:** Mr. Gibbs made a motion to approve the April 2022 Financial Statements. The motion was seconded by Mr. Burgess. The motion passed unanimously.,
- VII. **Executive Director's Report:** Ms. Klugman did not have any updates to her April report but will provide some financial updates during the Capital Improvement discussion.
- VIII. **Department Reports:**
 - A. **HR / Finance:** The HR department is still hiring and doing orientation for summer camp which will start on June 6.
 - B. **Recreation Report:** Ms. Collins-Gray noted that we are still short about 20 counselors but we will be adjusting camps to keep the programs safe and fun for the campers.
 - C. **Family Fitness Plus Report:** Mr. Burke noted that applications for Aquatic Director have been few and far between. We did have to shut down the pool due to water clarity issues but it was back up and running within 36 hours.
 - D. **Operations Report:** Mr. Stefan did not have anything to add to his April report.
- IX. **Unfinished Business:**
 - A. **COVID Response:** Mr. Burke noted that the saunas are still closed and we are not offering self-serve coffee at this time.
 - B. **Capital Improvement Plans:** Ms. Klugman noted that the gym floor was completed as of the date of the May commission meeting. (The staff invited

the Commission to tour the facility at the conclusion of the meeting.) The organizer bid has been awarded and the unit is projected to be installed by the end of January 2023. Ms. Klugman also met with Musco Lighting to work on the lighting project for the baseball fields on Playground Road. She noted that this is not a project that we can move forward immediately but wanted to provide a baseline budget for the project; staff will until the 2021-2022 financial statements have been finalized to better understand where STAPPC is sitting financially. Ms. Klugman is also working on a project to retrofit the tennis court light to LED which will save a tremendous amount of money over 10 years. More information on that project will be forthcoming.

- C. **Forest Lakes Greenbelt Project:** The staff hosted our community meeting on Thursday, June 19 and had a great showing. Ms. Collins-Gray sent out a survey via social media and received several suggestions on what the community would like to see at the site. The next step will be to take the community suggestions and develop a plan for future improvements.
- D. **Forest Acres Drainage Project:** The staff have not had an update from the City in several weeks.
- E. **St. Andrew's Parks Foundation:** No update at this time.

- X. **Adjournment:** The Commission voted unanimously to adjourn the meeting at 7:46 PM.