

Present: Mike Eykyn, John Johnston, Ron Bailey, Chris Burgess, Anthony Gibbs

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 7:02 pm.
- II. **Invocation and Pledge of Allegiance to the Flag:**
- III. **Public Comment:** none
- IV. **New Business:**
 - A. Timmy Linker Memorial Press Box or Picnic Shelter: The friends and family of Timmy Linker would like to name the picnic shelter or Brinker press box in Mr. Linker's honor. Mr. Johnston makes a motion to name the Brinker Press Box in honor of long time volunteer and coach Timmy Linker. Mr. Bailey seconded the motion. The motion passed unanimously.
- V. **Approval of the Minutes:** Mr. Johnston made a motion to approve the minutes of August 26, 2021. Mr. Bailey seconded the motion. The motion passed unanimously.
- VI. **Financial Report:** Mr. Bailey made a motion to approve the financial statements and documents as presented. Mr. Johnston seconded the motion. The motion passed unanimously.
- VII. **Executive Director's Report:** Ms. Klugman noted that the auditors have been working hard at Dogwood and would like to present their audit to the Commissioners at the December meeting.
- VIII. **Department Reports:**
 - A. HR / Finance: Finances are better as compared to this time last year. Cash on hand is higher than the two years prior to COVID. We are ahead of projected revenue for the year. Motor vehicle disbursements have been higher than normal. After School, Summer Camp and Personal Training revenue all did better than expected in July and August. Mr. Stefan has been training Ms. Kapucinski on new hire paperwork and orientation. Ms. April Miller is our new Front Desk Teammate at the Admin Office. Ms. Kapucinski trained her and she is doing a great job. Amanda is also doing a great job in her new role.
 - B. Recreation Report: Kristyn Lynch, our Program Director has put in her two-week notice. Her last day will be October 1st. She has a great opportunity in Colorado Springs and we are excited for her new adventure. Our fall sports numbers were awesome! We are 66 participants above last fall and over \$4,600 more in revenue! We just got our sports uniforms today

which has been a huge struggle. Screen printers all over town have been having issues with receiving their orders. We have had some cranky coaches and parents but our Athletic Director, Josh Singleton, has been handling everything and ensuring them that late uniforms are not a reflection on our athletic department. Supply chain issues are an issue for a lot of businesses at the moment.

- C. Operations Report: Mr. Stefan reported that he is spending a lot of time on the Golf Tournament. We anticipate that we will have a great tournament this year. We worked on calling all of the companies that received sponsorship information. Mr. Stefan also wanted to thank all of the teammates that participated in the Software RFP process and sat through several hours of demos.
- D. Family Fitness Plus Report: Mr. Burke noted that we were involved in some community outreach recently by letting James Island hold their swim meet at the Fitness Center. He also noted that we have one full time teammate out with a COVID related illness.

IX. Department Proposals:

- A. Fitness Center Membership Proposal: Mr. Bailey made a motion to approve the \$29 per month membership continuation. Mr. Johnston seconded the motion. The motion passed unanimously.
- B. Program Proposal: We presented a “Yoga for Women in Recovery” program proposal. We would like to open the program free of charge for those that are in recovery. We would also allow members to attend the class for free as well. Mr. Gibbs made the motion to approve the program and Mr. Burgess seconded the motion. The motion passed unanimously.

X. Unfinished Business:

- A. **COVID Response:** Ms. Klugman and Ms. Collins-Gray participated in the Tri-County Covid call on Wednesday, September 22. Some recreation agencies and municipalities are requiring vaccinations while others are waiting to see what happens with the pending lawsuits. The hospitals are encouraging vaccinations because the majority of the hospitalized COVID patients are not vaccinated.
- B. **Capital Improvement Plans:**
 - i. Basketball Gym A/C Unit: The large A/C units at the gymnasium are in need of repair. We have one unit that is completely out of service. The repair will cost approximately \$12,000.
- C. **Forest Lakes Greenbelt Project:** The Community Meeting has been pushed back and does not currently have a new date. We are waiting on the owner of HLA, the master site plan firm, to speak with City and County council members and waiting to hear back from him.
- D. **Forest Acres Drainage Easement:** No report at this time
- E. **St. Andrew’s Parks Foundation:** No report at this time
- F. **Executive Session:** Mr. Johnston made a motion to go into executive session. Mr. Bailey seconded the motion. The motion passed unanimously.

The Commission entered into Executive Session at 7:46 PM. The Commission left executive session at 8:20 PM. No motions were made and no vote was taken during the Executive Session. Mr. Johnston made a motion to enter into a contract with Perfect Mind for parks and recreation management software. Mr. Bailey seconded the motion. The motion passed unanimously.

- XI. Adjournment:** The Commission voted unanimously to adjourn the meeting at 8:28PM.