

Present: Mike Eykyn, Ron Bailey, Anthony Gibbs, Chris Burgess [Absent Excused: John Johnston]

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 7:03 PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Gibbs gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment:** None
- IV. **Approval of the Minutes:** Mr. Bailey made a motion to approve the July 28, 2022 minutes. Mr. Burgess seconded the motion. The motion passed unanimously.
- V. **New Business:** Ms. Klugman noted that the equipment loan resolution was sent to Truist. We are waiting on confirmation of a closing date.
- VI. **Financial Reports:** Mr. Bailey made a motion to approve the July 2022 Financial Statements. The motion was seconded by Mr. Burgess. The motion passed unanimously.,
- VII. **Executive Director's Report:** Ms. Klugman noted that staff evaluations were completed in July; the staff want to thank the Commissioners for merit increases which were approved as part of the FY 22/23 budget.
- VIII. **Department Reports:**
 - A. **HR / Finance:** Ms. Klugman noted that the full time team is participating in ongoing diversity training. The conversation today was on implicit bias. We continue to engage in very honest but healthy conversations. She also noted that hiring is still a high priority. We have three full time teammate positions that are still vacant. Justin Wagner is the newest member of our maintenance team. He has worked with us for almost six years in many different capacities.
 - B. **Recreation Report:** Ms. Collins-Gray noted that summer camp finished on August 12 and afterschool started on August 17. Participant evaluations have been sent out to all camp families and overall we have had great responses. We are very short on afterschool teammates so we are looking at new ways of finding teammates. Fall baseball has had an extremely slow start due to the recent rain which is causing delays. Volleyball started on Saturday. The Tennis Department has their Back to School tournament this weekend weather permitting.

- C. **Family Fitness Plus Report:** Mr. Burke noted that we have two high school swim teams in our pool because the City of Charleston pool is closed. Our personal trainers are always working hard. Mr. Burke noted that recent reports from the CDC suggests that COVID will be moving from a pandemic to an endemic and thinks that it will help with membership sales. August brought a membership promotion for free community offerings and it was noticed that those utilizing it are primarily young adults which was unexpected. There are no current swim lessons being offered and we are trying to hire some swim instructors so we can offer them again. The sauna opening has been on hold due to COVID. We are waiting to see what happens with COVID cases in the two weeks following the start of school. Once it is deemed endemic, the sauna will reopen..
- D. **Operations Report:** Mr. Stefan noted that the golf tournament is coming up on October 10th. It is on a Monday this year. He asked that the Commission pass along the information to anyone they know who would like to sponsor or play. Mr. Stefan is also working on the phones and getting the new internet hooked up. Comcast will be here at the main office and Wow will be at the other locations.

IX. Unfinished Business: None

- A. **COVID Response:** The tri-county Emergency Management Division (EMD) has not met regarding COVID in several weeks. We do not expect any more meetings regarding the public health topic.
- B. **Capital Improvement Plan:** The only outstanding project is the fitness center Morganizer. Work on that project is expected to be completed by the end of March 2023.
- C. **Forest Lakes Greenbelt Project:** A letter has gone out to companies that provide demolition services. We are looking for companies that are able to demolish the tennis courts and haul away the asphalt. We will then put out a Bid Request and see what that would cost before coming up with our plan moving forward on the Forest Lakes design.
- D. **Forest Acres Drainage Project:** No work has started.
- E. **Executive Session:** Staff requested that the Commission enter into Executive Session to discuss several legal matters. Mr. Bailey made a motion to move into Executive Session. The motion was seconded by Mr. Eykyn. The motion passed unanimously and the Executive Session began at 7:45 PM

- X. **Adjournment:** The Commission voted unanimously to adjourn the meeting at 8:36 PM. No votes were taken and no motions were made.