

**Present:** Mike Eykyn, Ron Bailey, Anthony Gibbs, Chris Burgess, Eric Jackson

**Absent (excused):** None

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 5:59 PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Gibbs gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment:** We have a new full time teammate Melanie Warren. She is our new Front Desk Lead at the Fitness Center. She has been working with us as a Zumba Instructor for years. She was unable to join today because she was teaching Zumba but she will be here next month to meet everyone.
- IV. **Approval of the Minutes:** Mr. Gibbs approved the minutes of June 22, 2023. Mr. Bailey seconded the motion. The motion passed unanimously.
- V. **New Business:** None
- VI. **Financial Reports:** Mr. Gibbs made a motion to approve the June 2023 Financial Reports. Mr. Jackson seconded the motion. The motion passed unanimously.
- VI. **Executive Director's Report:** Ms. Klugman noted that staff is working on funding for replacing the lights for the baseball fields. She is applying for a grant to help pay for a small portion of the cost. We hope to start the project in the fall of 2023. First payment of the proposed financing will not be due for 12 months so it will not affect this budget year. She noted that the new lights will be energy efficient LED lights which will lower our utility bill and help the project pay for itself over time.
- VII. **Department Reports:**
  - A. HR / Finance: Ms. Klugman did not have anything to add to her report other than to note that the audit has started.
  - B. Recreation Report: Ms. Collins-Gray noted that summer camp is plugging away and we have about three and a half weeks left.
  - C. Operations Report: Mr. Stefan did not have anything to add to his June report.
  - D. Family Fitness Plus Report: Mr. Burke noted that things at the fitness center have been "smooth sailing" this summer. We are working with our current cleaning vendor regarding cleaning procedures and will look into a new service if they do not adjust their cleaning standards.
- VIII. **Department Proposals:** None

**IX. Unfinished Business:**

- A. Capital Improvement Plan: The final payment to Hoyt Heating and Air for the morganizer has been made.
- B. Forest Lakes Greenbelt Project: Still waiting on the permit for the demo of the tennis courts to install the playground.
- C. Forest Acres Improvement: The City is starting Phase 2 of the project and will be surveying the area behind Brinker Field and will be clearing trees and bushes along the ditch.

**X. Executive Session:** No update needed so Executive Session was held.

**XI. Adjournment:** The Commission voted unanimously to adjourn the meeting at 6:35.