

Present: Mike Eykyn, Anthony Gibbs, Chris Burgess, Ron Bailey, Eric Jackson

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 7:00 PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Gibbs gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment:** None
- IV. **Approval of the Minutes:** Mr. Gibbs made a motion to approve the December 1, 2022 minutes. Mr. Bailey seconded the motion. The motion passed unanimously.
- V. **New Business:**
 - A. **FYE June 30, 2022 Audit Presentation:**
 - i. Mr. Chris Kerr of the firm Veris LLC presented a high level overview of the FYE June 30, 2022 audit. Veris presented a clean opinion of the financial statements. Total assets increased by \$800,000 from FYE 6/30/2021 which included the \$500,000 revenue bond. Total assets increased by \$286,000 from FYE 6/30/21 including the liability from the revenue bond. The total net position at the end of FYE 2022 was \$190,932 as compared to (-\$566,775) at the end of FYE 2021, a variance of \$757,707. Total charges for services were \$1,610,746 and expenses were \$3,047,535. Total property taxes received were \$2,150,897.
 - B. **Hall of Fame Nominations:** Ms. Klugman noted that the Hall of Fame will be presented on April 1, 2023 on Spring Sports opening day.
- VI. **Financial Reports:** Mr. Bailey made a motion to approve the November 2022 and December 2022 Financial Statements. The motion was seconded by Mr. Gibbs. The motion passed unanimously.
- VII. **Executive Director's Report:** Ms. Klugman reported that the year-end tax documents and tax filings for calendar year 2022 have been completed. Mr. Burgess asked whether staff had an idea of the expected budget to actual variance at the end of the year. Staff reported that they will have a better idea at the end of March. Mr. Jackson asked about recruitment strategies and staff reported that we engage in various career fairs and will go to at least two or three area high schools during the summer camp recruitment.

VIII. Department Reports:

- A. HR / Finance: Ms. Klugman reported that the HR department is being proactive in recruiting efforts and we hope to report an increase in applicant flow as we start hiring for summer camps.
- B. Recreation Report: Ms Klugman reported that spring baseball registrations numbers are sitting at 527 which is the highest number reported in several years. She also reported that the spring Volleyball clinic filled up in less than four hours. Winter basketball is underway and should wrap up in late February.
- C. Family Fitness Plus Report: Mr. Stefan reported that spring baseball sponsor packages have been sent out to several hundred families. We currently have 20 sponsors and are looking for another 10 to fill the spring roster.
- D. Operations Report: Mr. Burke recognized Mr. Stefan's effort in getting sponsorships. He reported that the January promotion resulted in over 500 memberships as of January 26 and he hopes to break 600 by January 31, 2023.

IX. Department Proposals: Ms. Klugman did not have any department proposals to share at this time.

X. Unfinished Business:

- A. Capital Improvement Plan: The Morganizer should be shipped in late February or early March. We will update at the next meeting.
- B. Forest Lakes Greenbelt Project: Ms. Klugman and Ms. Collins-Gray met with HLA and we are moving forward with site plans.
- C. Forest Acres Improvement: Ms. Klugman noted that work is underway on Playground Road. The gymnasium parking lot has sustained some minor damage which we will work with the City and Gulf Stream to repair.
- D. Commission Photos: Staff thanks the Commission for their cooperation in getting photos taken prior to the meeting.

XI. Adjournment: The Commission voted unanimously to adjourn the meeting at 8:54 PM.