

Present (in person): Mike Eykyn, Ron Bailey, Chris Burgess

Present (virtual): Erick Jackson

Absent: *None*

Public: Carol Etheridge

Other: *None*

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 6:00PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mrs. Etheridge gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment:** *None*
- IV. **Approval of the Minutes:** Mr. Burgess made a motion to approve the most recent minutes from April 24, 2025. Mr. Bailey seconded the motion. The motion passed unanimously. No meeting was held in May.
- V. **New Business:**
- VI. **Financial Reports:** Mr. Bailey made a motion to approve the April 2025 and May 2025 financial reports. Mr. Burgess seconded the motion. The motion passed unanimously.
- VI. **Executive Director's Report:** Mrs. Klugman did not have anything to add to her report.
- VII. **Department Reports:**
 - A. HR / Finance: Mrs. Klugman reported that the department is still in the process of hiring additional camp counselors and lifeguards. With the fiscal year ending on Monday, June 30, it has been a particularly busy time.
 - B. Recreation Report: Ms. Collins-Gray reported that both the Tennis and Programs Departments have been very busy with summer camps. In Athletics, the All-Star season has concluded, with both teams finishing the double-elimination tournament with a 1–2 record. Early registration for fall sports began on Monday, and the 9–10 and 11–12 volleyball divisions filled up within about an hour. Additionally, staff have been scheduling demonstrations to evaluate attendance software options that can be used for summer camp and after-school programs to track participant check-in and check-out times. The current system, Xplor, does not offer this functionality. Lastly, Ms.

Collins-Gray noted that first-round interviews for the Athletic Coordinator position will be conducted next week.

- C. Operations Report: Mr. Stefan reported that fall sports sponsorships began on Monday. He noted that we are getting a head start on securing sponsors for the upcoming season. Additionally, St. Andrew's donated two pallets of Quick Dry to the Town of Moncks Corner during the All-Star Tournament to assist their Recreation Department. The donation was made in response to a period of heavy rain, which had rendered their fields unplayable. The Quick Dry helped expedite field preparation and ensured tournament games could resume as scheduled.
- D. Foundation and Community Development: Mr. Singleton has submitted two grant applications on behalf of the Legacy Foundation. One application was submitted to the Coastal Community Foundation and the other to The Standard Corporation. If awarded, the total funding from both grants would amount to \$40,000. Additionally, the bricks have been delivered and installed.
- E. Family Fitness Plus: Mr. Burke is on vacation this week, and Ms. Klugman has been covering the Fitness Center in his absence. She has also been assisting at the front desk and with the lifeguards, making for an eventful week. She noted that we hosted a swim meet last Thursday between Shamelon and St. Andrew's.

VIII. Department Proposals: *None*

IX. Unfinished Business:

- A. Forest Lakes Greenbelt Project: Ms. Collins-Gray noted that they are currently waiting for the General Contractor's permit to be approved. Construction will not begin until after Labor Day to ensure that members and campers continue to have full access to the facilities.
- B. Forest Acres Improvement: Project has wrapped up here. The City is moving on to Phase 3.
- C. FY 2025/2026 Budget: Ms. Klugman noted that the FYE26 budget has been approved with no questions, comments or concerns.

X. Adjournment: The Commission voted unanimously to adjourn the meeting at 6:43pm.