

Present: Mike Eykyn, John Johnston, Ron Bailey, Carol Etheridge, and David Glover

1. **Call to Order:** Mr. Eykyn called the meeting to order at 7:00 pm
2. **Invocation and Pledge of Allegiance to the Flag:** Mr. Johnston led the Commission in prayer and the pledge of Allegiance to the Flag.
3. **Public Comment:** None

Mr. Bailey made a motion to move into executive session. Mr. Glover seconded the motion. The motion passed unanimously. The Commission entered into executive session at 7:05 PM.

The Commission left the executive session at 8:58 pm.

Mr. Eykyn stated for the record that no motions were made and no votes were taken.

At 8:59 PM on Thursday, July 30 2020, Mr. Johnston made a motion to recess the meeting and reconvene at a date and time to be determined by the Commission chairman. Mr. Bailey seconded the motion. The motion passed unanimously and the meeting recessed at 9:00 PM.

At 7:00 PM on Thursday, August 6, 2020, Mr. Eykyn reconvened the meeting. (Mr. Glover was not present for the meeting held on August 6, 2020.)

**4. policy Review:**

- a. **Equal Employment Opportunity Section 3 Policy 1:** Mr. Walsh presented a revised policy that reflects the current standard which adds "Gender Identity" as a protected class. Mr. Johnston made a motion to approve the policy as presented. Mr. Bailey seconded the motion. The motion passed.

Subsequently, Ms. Etheridge suggested that the language be revised to read as follows: St. Andrew's Parks and Playground Commission provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

Mr. Johnston made a motion to amend the policy to reflect the language suggested by Ms. Etheidge. Mr. Bailey seconded the motion. The motion passed unanimously.

5. **Approval of the June 25, 2020 Minutes:** Mr. Johnston made a motion to approve the minutes of June 25, 2020. Ms. Etheridge seconded the motion. The motion passed unanimously.
6. **Approval of the July 2020 Financial Reports and Summary Balance Sheet:** Mr. Bailey made a motion to approve the July 2020 financial reports. Mr. Johnston seconded the motion. The motion passed unanimously.
7. **Executive Director's Report:** Mr. Walsh noted that the Forest Lakes Greenbelt Project was approved and is moving forward. The next step is a Phase I Environmental Assessment Survey which is a requirement as a part of the Greenbelt grant. The assessment will cost approximately \$1,600. Mr. Johnston inquired about the Church Creek project on SC-61. Mr. Walsh noted that the project is about three years from completion and that St. Andrew's Parks and Playground Commission looks forward to assisting with the park when it is ready. Mr. Walsh noted that a disgruntled terminated employee posted disparaging comments to his social media account today. Also, Mr. Walsh noted that a former employee has made two Freedom of Information Act requests to which staff are in the process of responding.
8. **Department Reports:**
  - a. HR / Finance:
  - b. Recreation Report: Charleston Choice Awards, voted #1 for youth sports, and #2 for summer camps. Fall sports numbers are close to where they were last year.
  - c. Operations Report:
  - d. Family Fitness Plus Report:
9. **Department Proposals:**
  - a. Hardship Membership: Mr. Walsh presented the Commission with a New membership proposal. The proposal is for a membership fee of \$10 per month or \$29 for three months. This is a single person membership with no discount for children or families. There will be a hardship requirement for this emembership that may include proof of unemployment benefits or insured by Medicaid. These members will only use the facility from 12pm to 4pm. This promotion will be marketed by social media platforms including an email blast to all memberships. Mr. Eykyn asked if there is a payment plan option. Mr Walsh noted that it is \$10/month on a payment plan \$29 paid in full. The membership will be valid for 90 days. Ms. Etheridge made a motion to approve the promotion and associated fee(s). Mr. Bailey seconded the motion. The motion passed unanimously

## **10. Unfinished Business:**

- a. **COVID Response / Phased Reopening:** Staff noted that we have had cases in both staff and campers. The alert system is active and up to date on the website. Mr. Walsh noted that we have not had a new cases reported among staff or participants in some time.
- b. **Annexations Update:** None at this time.
- c. **Capital Improvement Plan:** None at this time.
- d. **St. Andrew's Parks Foundation:** No report at this time.
- e. **Election of Officers:** Moved discussion to next meeting.

Mr. Johnston made a motion to enter executive session at 7:39 PM to discuss a personnel matter. Mr. Bailey seconded the motion. The motion passed unanimously.

The Commission left the executive session at 8:18 PM. Mr. Eykyn noted for the record that no motions were made and no votes were taken.

Mr. Johnston made a motion to enter executive session at 8:19 PM to discuss a personnel matter. Ms. Etheridge seconded the motion. The Commission entered the executive session at 8:20 PM.

The Commission left the executive session at 8:59 PM. Mr. Eykyn noted for the record that no motions were made and no votes were taken.

**11. Adjournment:** The Commission adjourned unanimously at 8:59 pm. Bailey,  
Johnston