

**Present (in person):** Mike Eykyn, Ron Bailey, Chris Burgess, Eric Jackson

**Present (virtual):** None

**Absent:** None

**Other:** None

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 6:02PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Bailey gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment:** None
- IV. **Approval of the Minutes:** Mr. Bailey made a motion to approve the minutes from January 30, 2025. Mr. Burgess seconded the motion. The motion passed unanimously.
- V. **New Business:**
  - A. FY23/24 Audit: The team from Veris LLC presented a clean, unqualified audit for Fiscal Year ending June 30, 2024. Assets increased by approximately \$542K and liabilities decreased \$26K.
  - B. Commission Appointment: Mr. Burgess nominated Mr. Bailey for the position of Commission Secretary. Mr. Eykyn seconded the motion. The Commission voted unanimously to place Mr. Bailey in the position of Secretary.
  - C. Local Government Investment Pool: The Commission directed the Executive Director to move forward with the necessary paperwork to participate in the Pool.
- VI. **Financial Reports:** Mr. Burgess made a motion to approve the January 2025 financial reports. Mr. Bailey seconded the motion. The motion passed unanimously.
- VI. **Executive Director's Report:** Ms. Klugman did not have anything to add to her January report.
- VII. **Department Reports:**
  - A. HR / Finance: Ms. Klugman reported that summer camp hiring is underway.
  - B. Recreation Report: Ms. Klugman reported that summer camp registration opens to the public on Monday, March 3 at 9am. Spring sports registration is closed and evaluations are underway.

- C. Operations Report: Mr. Stefan reported that team sponsorships are wrapped up. Last year we had 45 sponsors vs 57 for this season which is a record high.
- D. Family Fitness Plus Report: Staff has requested the opportunity to reach out to the Legacy Foundation board regarding a small fundraising campaign for the sauna in the men's locker room.
- E. Community Outreach Report: Foundation staff is working on a Memorandum of Understanding between the Playground Commission and the Foundation. It is almost ready for the Foundation attorney to review and the Commission should expect that document at the March meeting.

**VIII. Department Proposals:** None

**IX. Unfinished Business:**

- A. Forest Lakes Greenbelt Project: Staff is still working with the Charleston County Zoning and Planning Department on the playground installation permit
- B. Forest Acres Improvement: We believe that this City project is nearing completion. The Commission asked staff to reach out to the contractor, Gulf Stream, to inquire about repairs to the asphalt parking lot affected by large equipment used during the construction.
- C. FY 2025/2026 Budget: The Commission directed staff to present the final budget to the County by the deadline of March 17, 2025. There were no questions, comments or concerns for staff at the meeting.

**X. Adjournment:** The Commission voted unanimously to adjourn the meeting at 6:44pm.