

**Present:** Mike Eykyn, Ron Bailey, Anthony Gibbs, Chris Burgess, Eric Jackson

**Absent (excused):** None

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 6:06 PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Gibbs gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment:**
- IV. **Approval of the Minutes:** Mr. Gibbs approved the minutes of August 24, 2023. Mr. Bailey seconded the motion. The motion passed unanimously.
- V. **New Business:** Mr. Stefan presented the most recent update to the Charleston County Hazard Mitigation Plan. He reminded the Commission that the plan is updated every five (5) years and that it is important for Districts to approve the plan so that the county is eligible for FEMA funding in the event of a natural disaster.
- VI. **Financial Reports:** Mr. Burgess made a motion to approve the August 2023 Financial Reports. Mr. Bailey seconded the motion. The motion passed unanimously.
- VI. **Executive Director's Report:** Ms. Klugman noted that the field work for the 2022/2023 audit has been finished. The audit team mentioned that each year our Agency is getting better and easier. Ms. Klugman acknowledged the pre-audit work that Ms. Crafton, Ms. Kapuscinski, Ms. Miller and Ms. Seay does make the process easy.
- VII. **Department Reports:**
  - A. HR / Finance: See above
  - B. Recreation Report: Games for Youth Sports have started. Our official numbers were included in my Commission Report. We have the highest number of participants on record for fall and we are less than 100 participants away from our huge spring season. Winter Basketball Registration started on Monday and we already have 105 participants. We had 273 last Winter. The Harold Smith Tennis Tournament was canceled due to low enrollment. There is another tournament at the end of October. Our Afterschool participant numbers are still on the lower side despite having plenty of teammates to work. We are averaging less than 40 per week. We are in the pre-employment screening phase for the new Assistant Recreation Coordinator position.

- C. Operations Report: Mr. Stefan said that the Golf Tournament is one month away and we only have 2 teams spots left to fill. We will have a putting contest in addition to the usual 50/50 raffle. We also have a record 13 ladies signed up to play which is awesome. We had our last Van-Go event today and have several sponsors and many great prizes.
- D. Family Fitness Plus Report: Mr. Burke noted that August Fischer has gone beyond the call of duty by striping down the bathroom floors to get them ready for the Pool Party on September 30.

**VIII. Department Proposals:** None

**IX. Unfinished Business:**

- A. Capital Improvement Plan: We are now in the 2023/2024 budget and we are working on quotes to get things purchased.
- B. Forest Lakes Greenbelt Project: Staff is waiting on the permit for the demo of the tennis courts to install the playground equipment.
- C. Forest Acres Improvement: Surveyors have been out to mark trees and boundaries. Trees will be getting cleared out soon.

**X. Executive Session:** Executive session was not held.

**XI. Adjournment:** The Commission voted unanimously to adjourn the meeting at 6:43pm.