

Present: Mike Eykyn, Chris Burgess, Eric Jackson, Ron Bailey, Anthony Gibbs
Absent (excused):

- I. **Call to Order:** Mr. Eykyn called the meeting to order at 6:06PM.
- II. **Invocation and Pledge of Allegiance to the Flag:** Mr. Jackson gave the invocation and led the Commission in the pledge of allegiance.
- III. **Public Comment: None**
- IV. **Approval of the Minutes:** Mr. Burgess made a motion to approve the minutes of January 25, 2024. Mr. Jackson seconded the motion. The motion passed unanimously.
- V. **New Business:** The staff made minor adjustments to the budget but it is still in balance and ready to move forward to the County budget office. We are looking for the Commission to authorize us to move forward and submit the budget to the county council. Mr. Burgess made a motion to authorize St. Andrew's Parks and Playground to submit the 2024-2025 Budget to County Council. Mr. Jackson seconded the motion. The motion passed unanimously.
- VI. **Financial Reports:** Mr. Burgess made a motion to approve the January 2024 Financial Reports. Mr. Jackson seconded the motion. The motion passed unanimously.
- VI. **Executive Director's Report:** Ms. Klugman noted that her report will be covered during the executive session.
- VII. **Department Reports:**
 - A. HR / Finance: Ms. Klugman noted that two HR issues will be discussed in the executive session.
 - B. Recreation Report: Ms. Collins-Gray noted that we are coming to the end of our Basketball season and the beginning of our Spring Season. Combines are starting Saturday February 24 so teams can be made. Rosters will be going out at the beginning of March and practices will be starting March 9. Brittany Maull's last day is tomorrow, February 23. We have interviewed some great candidates for that position and hopefully will make an offer soon. Camp Registration will open up to the public on March 4 at 9am. Teammates are

registering this week and Afterschool families will register next week. The Lucky Shot Tournament is scheduled for March 15-17.

- C. Operations Report: Mr. Stefan noted that he is finishing up team sponsorships for the Spring season. He also reported that his 3D Printing class went really well and another class will be offered in March.
- D. Family Fitness Plus Report: Mr. Burke noted that four (4) of the 13 units at the Fitness Center are being replaced. These units have been down for years and were very overdue for replacement. Front Desk is doing well and staffing is very stable. Personal training is moving forward because it was set up well by the former fitness director.

VIII. Department Proposals: None

IX. Unfinished Business:

- A. Forest Lakes Greenbelt Project: No update
- B. Forest Acres Improvement: No update

X. Executive Session: Mr. Burgess made a motion to move into Executive Session to discuss one ongoing legal matter and a current personnel issue. Mr. Gibbs seconded the motion. The motion passed unanimously. Executive session began at 6:34pm. The Commission exited the executive session at 7:14pm. No votes were taken and no motions were made.

XI. Adjournment: The Commission voted unanimously to adjourn the meeting at 7:15pm.