
St. Andrews Parish Parks & Playground Commission

Policy Manual

Section: 7 **Topic:** Fees and Charges

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The Commission has the authority to impose fees and charges for programs and services offered. Membership fees for the St. Andrew's Family Fitness *Plus!* must be approved by a majority vote of the Commission. All other fees may be established by the Executive Director in accordance with the following guidelines:

Parks and Playground General Fund – The Parks and Playground Commission was established to provide recreational opportunities to its residents. Since its establishment, the goal has been to do so for the lowest possible cost. Our program started with youth sports and special events. Our philosophy towards these two areas has remained the same since our inception and they are often subsidized by tax dollars. In recent years additional programs have been added. These recreation and aquatics programs are set with the overall planning that that will be self-sustaining, except for the salary of the Department Directors. Program prices are set by the Executive Director, upon recommendation from staff, so that we will break even with the minimum number of participants and will make a 30% profit at the maximum number of participants. Contracted instructors are either paid hourly or receive 70% of net program revenue. Exceptions are allowed based on a number of factors, including market conditions. The tennis department was created with the understanding that it would be a completely self-sustaining operation. Our tennis professionals are paid on a strictly commission basis. Tennis prices are set by the Tennis Director with the knowledge of the competition in the area. A non-resident surcharge fee is added for all programs.

Family Fitness Plus – The fitness center is classified under “business like activities” and is treated as such under generally accepted accounting principles. The overall budget has been established to include an annual profit. This profit will be used for staff bonuses and capital improvements. Membership fees are adjusted annually for inflation. Membership fees cover all expense including capital equipment, leases and facility improvements. We offer discounts for senior citizens, corporate partners, and other groups. A non-resident surcharge fee is added for all memberships. All fitness center fees, including memberships, daily admission, and program fees are set only by approval by Commission. A non-member surcharge or daily entrance fee is added for all programs.

Approved March 15, 2006